

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

**Members are summoned to attend a Meeting of the
Parish Council to be held on Wednesday 10 July 2024
at 7.30 pm in the Village Hall, Witcham,
for the purpose of transacting the following business:**

A G E N D A

- 24/121 To receive and accept any apologies for absence.
- 24/122 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct
- i) Pecuniary interests
 - ii) Personal interests
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 24/123 Dispensations:
To note any new Dispensations granted: Nil
- 24/124 To note recent monthly reports from County and District Councillors
- 24/125 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
- Chairman to close meeting to public
- 24/126 To approve and sign the minutes and confirm agenda of meeting of 12 June 2024
- 24/127 Matters arising from previous minutes **(for information only)**
- 24/128 Empty Sanctuary Housing Homes and Garages
To receive report on any update and note item published in Fenscene (MH/LD)

- 24/129 Planning Applications
<https://www.eastcambs.gov.uk/planning/current-planning-applications>
 To note ECDC Decisions
 24/00253/FUL High Point, Hive Road Conversion and extension of single storey dwelling to create one and half storey dwelling - Approved
- 24/130 Neighbourhood Plan (MH)
- a) To receive and consider reports/minutes and any recommendations from Witcham Neighbourhood Plan Working Group (Circulated by the Group)
 - b) To approve that the Parish Council applies for Locality Grant for the Witcham Neighbourhood Plan Working Group to complete the Neighbourhood Plan to the final stages.
- 24/131 Recreation Ground and Cemetery Matters
- a) To receive monthly report on weekly inspections of play equipment and recreation ground and review village grasscutting. (MH)
 - b) Review repairs and redecoration of bus shelter (MH)
 - c) To discuss proposals for new signage - entrance to village hall roadway (MH)
- 24/132 Highways and Streetlighting
- a) To note any items reported to Highways Authority
<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>
 - b) To discuss apparent abandonment of vehicle at Westway Place (MH)
- 24/133 Speedwatch and MVAS Monitoring
- a) To receive update for speedwatch sessions (GB)
 - b) To receive and note June speed data (MH)
- 24/134 Finance and Administration Matters
- a) To approve receipts and payments for July 2024 (to follow)
- Exclusion of Press and Public
 To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 24/134b) to 24/134c)) listed below, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- b) To receive update from solicitors on proposed changes to draft RSPB Lease
 - c) To approve Clerk to proceed with instructing solicitors regarding Deed Public Right of Way and Parking for Village Hall.
- 24/135 Correspondence
 To receive and note the following items of information/interest and invites (circulated):
 ECDC Meeting agendas and minutes and Planning decisions, press releases Youth Fusion Days and grant information
 Cambs ACRE Staying in Touch newsletter
 Cambs ACRE Rural Housing Mythbuster tour 11 July 2024
 NALC Bulletins, Newsletters and Events
 CAPALC Briefing Note – Financial Services Compensation Scheme and Bulletins
- 24/136 Date of next meeting: 10 September 2024 (August – summer recess)

SJBell

S J Bell
 CLERK/RFO
 3 July 2024

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest”.